

BY-LAWS FOR THE DANISH SOCIETY FOR PARASITOLOGY

Name and purpose

§1

- (1) The name of the society is Danish Society for Parasitology. The Danish name of the society is Dansk Selskab for Parasitologi. The name of the Society may be abbreviated as DSP, whenever the meaning is clear.
- (2) The scope of the Society is parasitological research, understood as all aspects of the scientific study of endo- and ecto-parasites of humans and domestic and wild animals, including parasite transmission and ecology, and host-parasite interactions.
- (3) The purpose of the Society is to support the scientific and educational promotion of parasitology by organising meetings, courses, and other activities.
- (4) The main language of the Society is Danish, but to ensure the widest possible accessibility, any of the Society's meetings may be held in English if required. Written material may also be in English if needed.
- (5) The by-laws of the Society must be formulated in Danish, but may be translated into English. In case of discrepancy between the two versions, the Danish version shall prevail.

Membership

§2

- (1) The Society has the following member categories, who can participate in all the activities of the Society, except its Board meetings:
 - a. Individual members. Persons, who through the education, work, or in other ways have shown interest for the purpose of the Society. Members are admitted when they pay the existing membership category fee. Admission must be ratified at the next General Assembly that is held at least one month after admission. A majority of the Board members may veto ratification.
 - b. Honorary members. The General Assembly may elect honorary members, who have been promoted by the Board, because of their distinguished work within the scope of the Society. Election requires a 2/3 majority among General Assembly participants with voting rights. Honorary members have the same voting rights as individual members.
 - c. Industrial and commercial companies and bodies. Companies, institutions, and other bodies that conduct scientific parasitology research. Admission as for individual members.

- (2) Society voting rights
- a. Individual members and honorary members only acquire voting rights once their admission has been ratified (§1, stk. 1)
 - b. Individual members, who have not paid their due membership fees at the time of a ballot despite request to do so do not have the right to cast their vote at that ballot.
 - c. Industrial and commercial never have the right to vote.

Membership fees

§3

- (1) The membership fees for the different member categories are decided by the General Assembly.
- (2) Membership fees cover the current calendar year. The fee is reduced by 50% for all categories, if admission occurs after 30. June.
- (3) If a membership is not ratified (jf. §1, stk. 1), the paid fee is reimbursed, except for costs related to the reimbursement.

Withdrawal and expulsion

§4

- (1) Any member of the Society may withdraw with immediate effect by notifying in writing the Board of the Society. Already paid fees are not reimbursed.
- (2) Members, who have not paid their due membership fees despite request to do so are automatically expelled after one year's arrears.
- (3) The Board, or a group of at least 10 members with voting rights, may request expulsion of a member of any category, effective from the next General Assembly. The request, which must be based on objective criteria and submitted at least one month prior to the Assembly, must be explicitly mentioned in the Agenda for the Assembly. Expulsions requested this way are automatically effectuated from the date of the Assembly, unless it is opposed by a majority of 2/3 of members with voting rights. Already paid fees are not reimbursed in case of expulsion.

General Assembly

§5

- (1) The General Assembly is the highest authority of the Society. Only Society members may participate in the General Assemblies of the Society.

- (2) Ordinary General Assembly must be held annually between 1. March and 31. May. Time and date must be announced at least 3 weeks in advance, and must include the Agenda, the President's report, and if possible any committee reports and the certified financial accounts.
- (3) The Agenda for an Ordinary General Assembly must include the following items:
1. Election of Moderator
 2. The President's report, including comments and vote-of-approval
 3. The Treasurer's report and presentation of the Society accounts, including comments and vote-of-approval
 4. Membership fees for the coming year
 5. Admission (ratification) and expulsion of members
 6. Reports from committees, including comments and optional vote-of-approval
 7. Proposals from the members
 8. Election of Board members, including President and Board substitutes
 9. Election of 2 accountants and their substitute(s)
 10. Formation of committees (§7)
 11. Any other business
- (4) Any member of the Society may propose items to be considered by the General Assembly. Proposals must be made in writing to the Board no later than one week after the distribution of the Agenda for the Ordinary General Assembly. Proposals received that way must be distributed to all members at least one week prior to the Assembly.
- (5) An Extraordinary General Assembly may be called by the Board with at least 14 days' notice. The Board must call for an Extraordinary Assembly, if it is requested in writing to the Board by at least 10 members of the Society. The request must specify the items to be considered.
- (6) The Agenda for an Extraordinary General Assembly must and can only contain the following items:
1. Election of Moderator
 2. Consideration of submitted proposals
- (7) A written Executive Summary must be made of all General Assemblies. The Summary must be signed by the Moderator, and distributed to all members no later than 1 month after the General Assembly.

- (8) If requested by at least one member, agenda decision points (items 1-10) must be subjected to voting. Decisions are by simple majority among participating members with voting rights. In case of equality of voice, the President's (or his/her substitute) vote is decisive.
- (9) Voting must be anonymous if requested by at least one member.

The Board

§6

- (1) The Board consists of 6 members, elected among individual and honorary members of the Society. It is desirable that the Board members represent the Society as broadly as possible.
- (2) The President is elected by the General Assembly, whereas remaining specific Board positions (Vice President, Secretary, Treasurer) are determined by the Board itself.
- (3) Board members are elected for periods of 3 years. Immediate re-election is normally only possible once. If the President leaves the Board prematurely, the Board elects a new President among the remaining members, and such an election is to be considered as a new election. The Board determines its own order-of-business.
- (4) The Board meets regularly, with a minimum of twice a year. Board meetings should be called with at least 2 weeks' notice, if possible. Board meeting should also be held as soon as possible, if requested by at least 3 Board members.
- (5) The Board is quorate when 4 members are present, including the President or the Vice President. Decisions are by simple majority. In case of equality of voice, the President's (or in his/her absence, the Vice President's) vote is decisive.
- (6) A written Executive Summary must be made of all Board meetings. The Summary must be distributed to all Board members no later than 14 days after the meeting. The Executive Summary must be approved at the next Board meeting.

Committees

§7

- (1) The General Assembly or the Board may form Committees with special tasks within the Society's scope. Written Terms of Reference including a deadline for the Committee's response must be sent to all members of the Society no later than 14 days after the formation of the Committee.

- (2) It is desirable that the members of any committee formed represent the Society as broadly as possible. The members of a committee must include at least one Board member.

Accounting and administration

§8

- (1) The Society fiscal year is the calendar year.
- (2) The accounts must be approved by the accountants elected by the General Assembly.
- (3) The Treasurer's accounts per 31. December must be made available to the accountants no later than 1. February.

By-law revisions

§9

- (1) The Society by-laws may be revised at a General Assembly. Revisions must be approved by 2/3 majority of the participating members with voting rights. Proposals for revisions must be distributed to all members of the Society no later than the General Assembly call.

Dissolution of the Society

§11

- (1) The decision to dissolve the Society can only be made by a General Assembly, where at least 2/3 of the members with voting rights are present, and where at least 2/3 of those members are in favour of the dissolution.
- (2) If dissolution according to Article 11 (1) is not possible, but that there is a simple majority for dissolution among the members with voting rights present, an Extraordinary General Assembly must be called as specified. That Extraordinary General Assembly must be held no later than 2 months after the call. At that Extraordinary General Assembly, the Society can be dissolved by simple majority, regardless of the number of members with voting rights participating in it.
- (3) If it is decided to dissolve the Society, a decision regarding the use of any Society assets must be taken. Assets must not be distributed among the members, and must be used for relevant research purposes.

(Danish version) Approved at the Ordinary General Assembly of the Society, 28 May 2020.